Study year planning cycle at UID

Planning for spring semester

Autumn term

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UID overview

- Updating conditions hours for competence development, commitments, leave of absence...
- estimation of teaching hours for coming semester (excel doc.)
- finalization of staff plan (BPS)
- synchronization of cross-education - grand plan level (TimeEdit)

Calling for meetings - course meetings

Finalization of scheduling courses

Cross-education - grand plan level (TimeEdit)

Planning for autumn semester

Spring term

| 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 |
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* for details see guidelines for teachers